

## **GREY FOREST COMMUNITY (GFC) SUPERVISORY BOARD 7/11/19 MEETING MINUTES**

DATE OF MEETING: THURSDAY, JULY 11, 2019  
TYPE OF MEETING: SUPERVISORY BOARD MEETING  
PLACE OF MEETING: GREY FOREST COMMUNITY CENTER  
18249 SHERWOOD TRAIL  
GREY FOREST, TEXAS 78023  
TIME OF MEETING: 6:30 P.M.

(A QUORUM OF THE CITY OF GREY FOREST, CITY COUNCIL MEMBERS MAY BE PRESENT AT THE MEETING)

o MEETING CALLED TO ORDER BY CHAIRPERSON at 6:30 P.M.

o RECORDING OF BOARD MEMBERS PRESENT

Madeline McCloskey

Kristin Marshall

Peter Carey

Phil Howard

Sean Skaggs

Others:

Jennifer Nottingham

Shelley Guarjardo

o DECLARATION OF A QUORUM

o APPROVAL OF MINUTES - JUNE 6, 2019 - Peter Carey made motion to approve minutes with Sean Skaggs seconded the motion, all approved.

o PRESENTATIONS BY CITIZENS AND VISITORS - Jennifer Nottingham advised that judges property was sold and afraid that it may be torn down. If so could we consider moving the rock cottage to the park area? Phil Howard suggested that this would be a city council discussion so idea needs to go to council. Jennifer Nottingham will find out more info and then come back to this group before taking it to council.

o FINANCIAL REPORTS

o BOARD MEMBER REPORTS - Madeline McCloskey reported 4th of July activities went off wonderfully. 50 plus people, parade, police did flag ceremony, Phil Howard did speech.

o DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: (THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT-TEXAS GOVERNMENT CODE 551)

### **UNFINISHED BUSINESS**

1. DISCUSS AND ACT ON HIRING SOMEONE TO CUT BAMBOO IN CREEK - Madeline McCloskey has one bid for \$2500 for 1/2 acre. Stan Cedar Eater does county work, Lauri Hawkins has worked with him on other project. Madeline McCloskey will see about getting another bid and possibly do late August. This bid is for a one time cut and chip. Gaven North had offered to maintain, clean out then mow twice a month during growing season. 2020 budget planning is on July 24 so need to get some of this info quickly. Budget is fiscal year October. Public works too busy to assume this as a regular duty.  
Put arundo on agenda for next month.

### **NEW BUSINESS**

2. DISCUSS ITEMS FOR UPCOMING BUDGET - Matt Galvan is taking down some ligustrum for \$1000 a day. Remove organic items will have \$3000 after Matt's \$1000. May be able to address arundo with some remaining 2019 budget dollars. GFU is going to put in water gate.

Discussed budget for next year, utilizing same categories. Arbor day consideration includes hoses \$200, \$50 batteries, rent 2 person auger \$250, stakes \$50 for total of \$700 for arbor day community grounds so take up

\$1200. Porta potties for 2020 with estimate for permanent facility attached to clubhouse. Figure \$125 per month so \$1500 for year. Sean Skaggs will look at total cost Madla Park pays. \$2700 for grounds total. \$700 for events. Operations include cleaning. Do we want to seal floor and if so what lets budget \$1500. Cleaning should be scheduled more regularly so put in \$500 for cleaning so gives 6 good cleanings a year. Madeline McCloskey will get with Shannan to get regular expenses. Peter Carey made motion to approve proposed budget (see below) to take to city council with Kristin Marshall seconding the motion, all approved. Will submit budget to Phil Howard for city council consideration.

### **2019 - 2020 GF Community Board Proposed Budget**

Invasive plant removal	8,000
Organic/inorganic removal	5,000
Community Center operations	3,250 plus utilities
• wood floor cleaned/sealed	1,500
• motion sensor light	750
• fans	400
Community Events	700
Community Grounds	2,700
• Port-A-Potties	1,500
• GF Arbor Day supplies	700
• miscellaneous	500

**TOTAL** **\$19,450**

3. DISCUSS AND ACT ON SUPPLYING PORTABLE BATHROOMS FOR BALLFIELD - Sean Skaggs will get an estimate for total year, handicap accessible to discuss at next months agenda (August 1). Allow Sean Skaggs to get porta potty for August through October for up to \$500 as trial run. Kristin Marshall made motion to approve with Peter Carey seconding the motion, all approved.

4. DISCUSS AND ACT ON BUYING TREES FOR CREEK/BALLFIELD - Madeline McCloskey presented plan for planting native trees (\$1840 for 18 trees) along creek and community center area. Late October or early November possibly November 2nd to be by the Texas Arbor Day. Kristin Marshall made motion to approve plan with Peter Carey seconding the motion, all approved.

5. DISCUSS AND ACT ON REPLACING EXPIRING BOARD MEMBER AND PRESIDENT - Voted on 2 open positions to send to city council for approval. Submitting Madeline McCloskey and Trish Terrazas for consideration.

Meeting adjourned at 8:10 P.M.

Meeting Minutes Documented by Trish Terrazas

Meeting Minutes Approved by Chairperson:

*Madeline McCloskey*  
8/1/19